

Section Emergency Procedures – First Aid / Cardiopulmonary Resuscitation (CPR)	Page 1 of 2
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Statement	STSBHN recognizes that, while transporting students, it may be necessary to perform cardiopulmonary resuscitation (CPR) or First Aid on a student in medical distress.
Procedures	In accordance with the following procedure, a bus driver may perform CPR or First Aid emergency procedures as required and applying the “in loco parentis” not as a health care provider.
Responsibilities	<p>Whenever a student appears to experience discomfort, breathing difficulties or other difficulties:</p> <p>The Driver must:</p> <ol style="list-style-type: none"> 1. Stop the vehicle and ensure that it is completely immobilized. 2. Ensure that all passengers are safe. 3. Assess the situation and determine whether to perform emergency CPR on the student. 4. Perform emergency CPR if it is necessary to do so, contact the dispatcher immediately to indicate the location of the incident, and to request that emergency services be dispatched immediately. 5. Watch over the student until the arrival of the emergency services team. <p>The Dispatcher must:</p> <ol style="list-style-type: none"> 1. Confirm with the bus driver the time and location of the incident. 2. Inform 911 emergency services, the school, and STSBHN of the students involved in the incident. 3. Remain in contact with the 911 emergency service staff and with the bus driver.
Responsibilities... continued	

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	<p>4. Within 24 hours following the incident, submit a report to STSBHN, describing the incident involving the use of CPR or First Aide.</p> <p>The School Principal must:</p> <ol style="list-style-type: none"> 1. Notify the parents or guardians of the student involved of the incident and where their child has been taken. 2. Prepare a letter for parents/guardians to inform them about the incident that took place on the bus, for the students to take home with them after school. <p>STSBHN must:</p> <ol style="list-style-type: none"> 1. Oversee the incident and provide guidance and support to the school and bus operator. 2. Provide appropriate documentation to the school board of the student involved in the incident. 3. In situations where the school can not be contacted, notify the parent/ guardian of the student involved in the incident and where the child has been taken to receive medical care.
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