

Section Child Booster Seats/Car Seats	Page 1 of 1
Type Specialized Transportation	Date Sept 1, 2009

Statement	In accordance with the provisions of the Highway Traffic Act Bill 73 and the requirements of Regulation 613 Seat Belt Assemblies, STSBHN shall provide child booster seats for students.
Procedure	<p>STSBHN provides child booster seats for all passengers as prescribed by the regulation. Booster seats will be provided for students who meet ALL of the following criteria:</p> <ul style="list-style-type: none"> • are under 8 years of age, • weigh more than 18 kg but less than 36 kg, and • are less than 145 cm tall <ol style="list-style-type: none"> 1. It is also required to provide forward-facing child car seats for all passengers who: <ul style="list-style-type: none"> - weigh between 9-18 kg (20-40 lbs), and - attend a school associated with a member board. 2. Operators shall provide their employees, who transport young students, with training on how to install child booster and car seats, so that they know how to secure them correctly in place in their vehicle. 3. It is the responsibility of parents/guardians and school staff to ensure that students are sitting properly in their seats and that their seat belts are buckled before the vehicle departs; bus drivers are not expected to secure a student. 4. The school principal, in cooperation with the parent/guardian, shall complete Booster and Car Seat Request form (TF019) to indicate the student's age, height, and weight. 5. The child booster and car seats shall remain the property of STSBHN, which shall keep an up-to-date inventory record of its booster seats.